

**AGENDA**

**NOTICE IS HEREBY GIVEN**, that the Common Council of the City of Brillion will meet on **Monday, April 22, 2024, at 6:30pm**, for the purpose of conducting the regular business of the City as per following agenda. The meeting will be held in the Council Chamber at the **Brillion City Center**, at 201 N Main Street, Brillion, WI, which is ADA accessible.

**Join Zoom Meeting**

<https://us06web.zoom.us/j/84733964771?pwd=WnJicXBIOHF0TzJ1MjNjUGF1TkxiQT09>

**Phone 312 626 6799**

**Meeting ID: 847 3396 4771**

**Passcode: 823637**

1. Call to order and Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes – April 16, 2024
5. Public Appearances

**A. Citizen Input**

*This is the section on the agenda where the public can address the Council with their concerns. Although the public may speak on any item that is not included on the agenda as a 'Public Hearing or Forum', the Council may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws the Council must notice an item on the agenda to allow discussion on that matter. Citizen comments will be considered and may be placed on a future agenda for further discussion, or the Council may direct staff to research and respond directly to the citizen at a later time.*

6. Public Hearings
7. Presentations/Proclamations
  - A. National Police Week
8. Appointments
  - A. Brillion Housing Authority – Amy O'Connell
9. Consent Agenda

**A. Acceptance of Minutes**

1. Brillion Housing Authority – March 28, 2024
2. Committee of the Whole – March 25, 2024, and April 8, 2024
3. Finance Committee – April 17, 2024
4. Library Board – March 20, 2024
5. Park & Recreation Commission – April 4, 2024
6. Plan Commission – April 1, 2024
7. Protections of Persons & Property –
8. RDA Meeting – no meeting
9. Tourism Committee – no meeting
10. Utility Commission – March 18, 2024, and April 15, 2024
11. Cemetery Committee – no meeting
12. Joint Review Board Meeting – no meeting
13. Board of Review – no meeting
14. Board of Appeals – no meeting

## 10. Dept Head Reports

- A. Park & Recreation
- B. Library
- C. Fire Department
- D. Police
- E. Ambulance
  - 1. Monthly Report
  - 2. Financial Report
- F. Municipal Court
  - 1. Brillion Court Report
  - 2. Reedsville Court Report
- G. Public Works

## 11. City Administrator/Community Development Director

## 12. Clerk/Treasurer's Office

## 13. Mayor's Report

## 14. Committee Reports

- A. Brillion Housing Authority
  - 1. Committee Report
- B. Cemetery Commission
  - 1. Committee Report
- C. Committee of the Whole
  - 1. Kennel Permit: Renewal – Jeff Schlender, Darcia Mitchell-Hoerning, Dan Gotter;  
New – Jason Cellarius, Theresa Neville
  - 2. Temporary Class "B" / Class "B" Retailer's License: Brillion Athletic Association
  - 3. Temporary Class "B" / Class "B" Retailer's License: Brillion Fire & Rescue Association
  - 4. Brillionfest Request: Brillion Fire & Rescue Association
    - Street Closures, City Center Front Lawn, Noise Ordinance Variance, Parking Lot Closure
  - 5. Municipal Advisory Agreement 2024 G.O. Notes – Wisconsin Public Finance Professionals, LLC
    - With respect to the issuance of \$3,370,000 General Obligations Promissory Notes 2024
  - 6. Scope of Engagement – Quarles & Brady LLP
    - Proposed Issuance of \$3,370,000 City of Brillion General Obligations Promissory Notes
  - 7. RE24-05 Resolution Providing for the Sale of Approximately \$3,370,000 General Obligation Promissory Notes
- D. Finance & Purchasing Committee
  - 1. Committee Report
  - 2. Review of Vouchers
    - General Fund: \$ 391,065.37
    - Reserves \$ 15,333.77
    - Contingency \$ 0
    - TIF Expenditures \$ 25,487.50
  - 3. Review of Payroll
    - Pay Period: 2/24 – 3/8/2024 paid on March 22, 2024, \$ 59,591.58
    - Pay Period: 3/9-22/2024 paid on April 5, 2024, \$ 61,203.60
  - 4. Receipts – March 2024 and February 2024 ACH Receipts
  - 5. 2024 Eastshore Humane Association Inc Agreement

- E. Library Board
  - 1. Committee Report
- F. Park & Recreation
  - 1. Committee Report
- G. Plan Commission
  - 1. Committee Report
- H. Protections of Persons & Property Committee
  - 1. Committee Report
- I. Redevelopment Authority Commission
  - 1. Committee Report
  - 2. Event Venue Location 205 N. Main St – Brillion Athletic Association Beer Stand June 7, 2024
- J. Tourism Committee
  - 1. Committee Report
- K. Water, Sewer & Utility Commission
  - 1. Committee Report

15. Personnel

16. Old Business

17. New Business – May Meeting – May 28, 2024, at 6:30

18. Communications

19. Press Time

20. Adjournment

Mike Smith, Mayor

Copies: Council Members  
Mayor  
City Administrator

Agenda Posted (3) Locations: City Center. Library, Brillion Community Center

*Note: This is a public meeting. As such, all members or a majority of the members of the City Council may be in attendance. While a majority of the City Council members or the majority of any given Committee or Board may be present, only the above Committee will take official action based on the above agenda.*