

**BRILLION PUBLIC LIBRARY
BOARD MEETING AGENDA**

December 13th, 2023 @ 3:00 p.m.

Notice is hereby given that the Brillion Public Library Board will be meeting on **Wednesday, December 13th, 2023, at 3:00 p.m.** located at the **Brillion Public Library, 326 N. Main Street, Brillion, WI**, which is handicapped accessible per ADA Requirements. The meeting will be held in the **lower level community room**. This is an open meeting, and all public interested in attending are welcome.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
 - a. November 15th, 2023- [Attachment 1](#)
6. Citizen Input

This is the section on the agenda where the public can address the Library Board with their concerns. Although the public may speak on any item that is not included on the agenda as a 'Citizen Input', the Library Board may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws the Library Board must notice an item on the agenda to allow discussion on that matter. Citizen comments will be considered and may be placed on a future agenda for further discussion, or the Library Board may direct staff to research and respond directly to the citizen at a later time.

7. Communications
 - a. Parkview Book Collection
8. Guests
9. Library Director's Report- [Attachment 2](#)
 - a. Circulation- [Attachment 3](#)
 - b. Patron Reports- [Attachment 4](#)
 - c. Financial
 - i. 2023 December Voucher Report- [Attachment 5](#)
 - d. Library Happenings
 - i. Dinosaur Day
 - ii. Holiday Tree Lighting
 - iii. Wisconsin Author Visits
 - iv. New Book Collections
10. Library Policies
 - a. Personnel Policy- Role of the Library Board Statement- [Attachment 6](#)
 - b. Leave Policy - Tammy and Brittany - [Attachment 7](#)
11. Manitowoc-Calumet Library System
 - a. LARS Letter
12. Library Budget
 - a. Budget Report- [Attachment 8](#)
13. Strategic Planning Committee
14. Library Reading Garden
 - a. Updates
15. Old Business
16. New Business
17. Set Next Meeting and Time- January 17th at 3pm
18. Adjournment

Tammy Koehler, President
Lydia Dill, Library Director