

**BRILLION PUBLIC LIBRARY
BOARD MEETING AGENDA**

February 21st, 2024 @ 3:00 p.m.

Notice is hereby given that the Brillion Public Library Board will be meeting on **Wednesday, February 21st, 2024, at 3:00 p.m.** located at the **Brillion Public Library, 326 N. Main Street, Brillion, WI**, which is handicapped accessible per ADA Requirements. The meeting will be held in the **lower level community room**. This is an open meeting, and all public interested in attending are welcome.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
 - a. January 17th, 2024- [Attachment 1](#)
6. Citizen Input

This is the section on the agenda where the public can address the Library Board with their concerns. Although the public may speak on any item that is not included on the agenda as a 'Citizen Input', the Library Board may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws the Library Board must notice an item on the agenda to allow discussion on that matter. Citizen comments will be considered and may be placed on a future agenda for further discussion, or the Library Board may direct staff to research and respond directly to the citizen at a later time.

7. Communications
 - a. 2024 Library Board Trustee Terms
8. Guests
9. Library Director's Report- [Attachment 2](#)
 - a. Circulation- [Attachment 3](#)
 - b. Patron Reports- [Attachment 4](#)
 - c. Financial
 - i. 2024 February Voucher Report- [Attachment 5](#)
 - d. Library Happenings
 - i. DPI Annual Report- [Attachment 6](#)
 - ii. Elevator Oil Repair
10. Library Policies
 - a. Personnel Policy
 - b. Parental Leave Policy- [Attachment 7](#)
11. Manitowoc-Calumet Library System
 - a. System Director Visits
12. Library Budget
 - a. 2023 Year End Report- [Attachment 8](#)
13. Strategic Planning Committee
14. Library Reading Garden
 - a. Updates
15. Personnel
 - a. **Closed session per WSS 19.85(1)(c)** for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Convene in Closed Session

- i. Closed Session per W.S.S. 19.85 (1)(c)
 - 1. Maternity Leave
- ii. Reconvene in Open Session to take action if necessary and appropriate
 - 1. Maternity Leave
- b. **Closed session per WSS 19.85(1)(c)** for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Convene in Closed Session

- i. Closed Session per W.S.S. 19.85 (1)(c)
 - 1. Employee Compensation
- ii. Reconvene in Open Session to take action if necessary and appropriate
 - 1. Employee Compensation

16. Old Business

17. New Business

18. Set Next Meeting and Time- March 20th at 3pm

19. Adjournment

Tammy Koehler, President
Lydia Dill, Library Director