

**AGENDA**

**NOTICE IS HEREBY GIVEN**, that the Common Council of the City of Brillion will meet on **Monday, February 26, 2024, at 6:30pm**, for the purpose of conducting the regular business of the City as per following agenda. The meeting will be held in the Council Chamber at the **Brillion City Center**, at 201 N Main Street, Brillion, WI, which is ADA accessible.

**FURTHER NOTICE IS GIVEN**, that the Committee of the Whole may or may not go into closed session per WSS 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

**Join Zoom Meeting**

<https://us06web.zoom.us/j/84733964771?pwd=WnJicXBIOHF0TzJ1MjNjUGF1TkxiQT09>

**Phone 312 626 6799**

**Meeting ID: 847 3396 4771**

**Passcode: 823637**

1. Call to order and Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes – January 22, 2023
5. Public Appearances

**A. Citizen Input**

*This is the section on the agenda where the public can address the Council with their concerns. Although the public may speak on any item that is not included on the agenda as a 'Public Hearing or Forum', the Council may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws the Council must notice an item on the agenda to allow discussion on that matter. Citizen comments will be considered and may be placed on a future agenda for further discussion, or the Council may direct staff to research and respond directly to the citizen at a later time.*

6. Public Hearings
7. Presentations/Proclamations
8. Appointments
9. Consent Agenda

**A. Acceptance of Minutes**

1. Brillion Housing Authority – February 2024
2. Committee of the Whole – January 22, 2024, and February 12, 2024
3. Finance Committee – no meeting
4. Library Board – January 17, 2024
5. Park & Recreation Commission – February 8, 2024
6. Plan Commission – February 5, 2024
7. Protections of Persons & Property – no meeting
8. RDA Meeting – no meeting
9. Tourism Committee – no meeting
10. Utility Commission – January 15, 2024
11. Cemetery Committee – no meeting
12. Joint Review Board Meeting – no meeting
13. Board of Review – no meeting
14. Board of Appeals – February 12, 2024

10. Dept Head Reports

- A. Park & Recreation
- B. Library
- C. Fire Department
- D. Police
- E. Ambulance
  - 1. Monthly Report
  - 2. Financial Report
- F. Municipal Court
  - 1. Brillion Court Report
  - 2. Reedsville Court Report
- G. Public Works

11. City Administrator/Community Development Director

12. Clerk/Treasurer's Office

13. Mayor's Report

14. Committee Reports

- A. Brillion Housing Authority
  - 1. Committee Report
- B. Cemetery Commission
  - 1. Committee Report
- C. Committee of the Whole
  - 1. Operator License – Morgan Shaffer, Jessica Templeton
  - 2. Kennel Permit – Debra Thuecks
  - 3. Shane M. Murphy – Amended and Restated Development Agreement
  - 4. Set Public Hearing: OR24-01 Amending City of Brillion Clerk and Treasurer Position  
Monday, March 25, 2024, at 6:45 pm
  - 5. Utilizing Zoom during City Meetings
  - 6. John Deere Lease
  - 7. Library Elevator Repair Proposal and Order
  - 8. Carstens Mill Agreement
  - 9. Compost Site Brush Pile Plan
- D. Finance & Purchasing Committee
  - 1. Committee Report
  - 2. Review of Vouchers
    - General Fund: \$ 1,732,720.38
    - Reserves \$ 0
    - Contingency \$ 0
    - TIF Expenditures \$ 146,099.48
  - 3. Review of Payroll
    - Pay Period: 12/30-1/12/2024 paid on January 26, 2024, \$ 59,359.52
    - Pay Period: 1/13-2/6/2024 paid on February 9, 2024, \$ 61,357.26
  - 4. Review of Financial Reports
    - Bank Reconciliation Reports – December 2023
    - Receipts – January 2024
    - Journal Entries – December 2023
  - 5. Investment Option
    - Intra-Fi:
      - RE24-04 Resolution Designating Depository and Authorizing Withdrawal of  
City Monies at ICS, The IntraFi Cash Service of the IntraFi Network LLC

State of Wisconsin Local Government Investment Pool:

RE24-03 Resolution Designating Depository and Authorizing Withdrawal of  
City Monies at Local Government Investment Pool

E. Library Board

1. Committee Report

F. Park & Recreation

1. Committee Report

G. Plan Commission

1. Committee Report

H. Protections of Persons & Property Committee

1. Committee Report

2. Round Lake Farms lighting

I. Redevelopment Authority Commission

1. Committee Report

J. Tourism Committee

1. Committee Report

K. Water, Sewer & Utility Commission

1. Committee Report

2. **Closed Session**

**Closed Session per WSS 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.**

**Close Session per W.S.S. 19.85(1)(g) – PSC Letter**

a. Close Session per W.S.S. 19.85(1)(g) – PSC Letter

b. Reconvene in Open Session to take action if necessary and appropriate regarding PSC Letter

15. Personnel

16. Old Business

17. New Business

18. Communications

19. Press Time

20. Adjournment

Mike Smith, Mayor

Copies: Council Members  
Mayor  
City Administrator

Agenda Posted (3) Locations: City Center. Library, Brillion Community Center

*Note: This is a public meeting. As such, all members or a majority of the members of the City Council may be in attendance. While a majority of the City Council members or the majority of any given Committee or Board may be present, only the above Committee will take official action based on the above agenda.*